

Seaside Plantation of NMB Property Owners Association Use of Clubhouse For Private Functions

Owners have the opportunity to reserve the Clubhouse for personal private functions up to 12 months in advance. One member shall have no more than three open reservations. Committees authorized by the Board of Directors may also reserve the Clubhouse for Seaside Plantation of NMB POA community-wide private functions. These facilities are only available to Seaside Plantation of NMB property owners. Reservations are taken on a “first come-first served” basis.

The Clubhouse Committee and/or the Property Manager, after approval of the Board of Directors, reserve the right to refuse any reservation.

Owners with reservations are welcome to move furniture around, at your own risk, but the Clubhouse and furnishings must be returned to the same condition and configuration, as it was prior to any changes made.

Clubhouse hours are from 8:00AM until 12:00 Midnight. The Clubhouse Committee’s Chairperson or the Property Manager must approve extended hours.

All Clubhouse reservations must be submitted to and approved by the Property Manager or the Clubhouse Committee’s Chairperson.

Clubhouse Amenities Include:

- Refrigerator
- Sinks
- Microwave / Convection Oven
- 24 – gallon trash cans, bags in kitchen closet
- Charcoal Grill (outside)
- Dishwasher & Soap
- Folding Chairs
- Folding table
- Cleaning supplies in kitchen cabinets and closet
- 7” white china plates (135)
- Large plastic serving trays, kitchen utensils
- 2 Coffee pots
- Ice chest (on shelf in the cleaning supply closet in kitchen)

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Reserving Owners Responsibilities:

The following should be completed not later than noon the day following the event:

- Remove all food.
- If any of Club's kitchen utensils, dishes, bowls, pots, etc., is used, wash and return to cabinet or drawer.
- Clean all countertops, sinks, and table tops.
- Remove all trash and garbage from the Clubhouse grounds.
- If furniture is moved, return as found.

****There will be a list of these responsibilities posted in the kitchen.***

Submit a non-refundable fee of \$90.00, part of which will be used for community socials at the clubhouse, the refurbishing of the interior of the clubhouse, purchasing additional amenities, or any other need that is approved by the Board of Directors. \$40.00 of the fee will be used to have the kitchen and bathroom floors mopped and the carpet vacuumed.

Submit a refundable fee of \$350.00. This deposit will be returned to you after inspection (minus any repair / replacement costs or additional cleaning costs). Inspections will be conducted within 48 hours following your function.

Two checks for the deposits must be made payable to Seaside Plantation of NMB POA, one for \$90.00 and one for \$350.00.

Deposits must be received before the scheduled event. Please call the Chicora Management Office for instructions to mail or deliver your checks, and to make arrangements to pick up a key. The contact person is Sherry Coppolechia and the number is 272-1123 ext. 293. Keys must be returned on the next business day following the reservation.

Owners will be held responsible for the conduct of their guest and are required to be present during the function.

The Owner making the reservation agrees to be responsible for full replacement and restoration of any damaged or missing item.

Owner agrees that their guests will abide by the Rules and Regulations of the clubhouse and the POA.

Owner agrees to respect the "quiet enjoyment" of the residents of the community.

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No one under the age of 21 may reserve the clubhouse.

Owner will take full responsibility for locking-up and securing the entire clubhouse before leaving.

The reserving owner agrees to indemnify, Seaside Plantation of NMB POA, the Management Company and their agents on behalf of himself/herself and all guests from any responsibility for injury and/or damages of any nature incurred as a result of any private function held at the Seaside Plantation of NMB Amenities Center.

Smoking is not permitted inside the clubhouse.

No pets are permitted in the clubhouse.

No fireworks are permitted in the clubhouse or any common areas of the Seaside Plantation of NMB POA.

No burning of the decorative candles located inside the clubhouse.

Use of the Clubhouse does not grant exclusive use of the pool area. The pool area can be reserved only for community-wide activities by action of the clubhouse committee or the Board of Directors through the same process as Clubhouse reservations.

Reservations for non-personal use (Business, Commercial, Guest, etc.) will be permitted, but will be subject to a limit of 3 uses per year per member.

The refundable fee for non-personal use will be the same as for personal use, \$350 per event; however the non-refundable fee will be \$200. All other rules and regulations remain the same for non-personal events.